

GOVERNMENT OF INDIA
Directorate of Film Festivals
Ministry of Information & Broadcasting

File No.4/28/2019-FFD

Date: 04/04/2019

NOTICE INVITING E-TENDER FOR :- Hiring of AC Coaches/Buses for Rehearsal/Award function in connection with 66th National Film Festival to be held on 2nd & 3rd May, 2019 at Vigyan Bhawan, New Delhi.

Directorate of Film Festivals, Ministry of I&B is organizing 66th National Film Award Function at New Delhi on 2 & 3rd May, 2019. For this purpose (DFF), invites on-line tender through **Central Public Procurement Portal (CPPP)** for Hiring of 4-5 (27-30 seater AC Coaches/Buses) for Rehearsal/Award function in connection with 66th National Film Festival to be held on 2nd & 3rd May, 2019 at Vigyan Bhawan, New Delhi for Awards winners.

The bidders should submit their rates/quotations along with **required documents at Annexure 1&2** duly filled, it can be uploaded to Central **Public Procurement Portal (CPPP)** up to **9.00 AM on 22/04/2019** which will be opened on **23/04/2019 at 2.00 PM** at Directorate of Film Festivals, Siri Fort Complex, August Kranti Marg, New Delhi 110049.

Terms & conditions of the tender Hiring of AC Coaches/Buses

1. The coaches/bus should be in very good as well as perfect working condition and are well maintained during the contract period.
2. The coaches/bus should be in very good as well as perfect working condition and are well maintained during the contract period.
3. The owner/firm should be in a position to supply coaches on short notice as and when needed.
4. The driver of the coaches should be fully conversant with the routes of Delhi and should possess valid driving license in his name.
5. In case the coaches provided to this Directorate breaks down, during the period of hire, the firm will immediately provide other coaches. The owner/firm should be in a position to provide standby coaches. All expenses will have to be borne by the firm in case of breakdown of the vehicle supplied.
6. In case a vehicle is requisitioned and the same does not reach at the appointed time and juncture, the Directorate will be free to call another vehicle from the open market and the expenses on this account will be deducted from the pending Bills/Security etc.
7. The owner/firm should be available round the clock on his own direct telephone (office as well as residence) so as to respond to the call for coaches in emergent cases. The Mobile Number may also be given. The firm should be able to provide coaches on holidays/Sundays also.
8. All the charges towards repair/servicing, salary of the Driver, petrol expenses, any other incidental expenses on operations & maintenance of the hired coaches would be borne by the firm.
9. The coaches would be insured in all respects by the firm. In case of any accident or theft etc. all the claims arising out of it will be met by the Agency and this Department shall not be liable in any matter whatsoever.
10. The coaches with the Driver would be placed at the disposal of this Department as and when required. This Department would be free to use the hired coaches in any manner for carrying officials, material etc. as per its requirements and the firm will not have any objection to it.

11. The coaches would be used by this Department for a minimum of 5/10 hrs on each day, when the coaches is hired. The hired coaches could be used on any day beyond 5/10 hrs, if required.
12. The Firm will keep the coaches in neat and perfect working conditions.
13. Jurisdiction for legal disputes, if any arising during the currency of the contract, will be settled in Delhi courts
14. No advance payment, in any case, would be made to the firm
15. The Drivers must be decently dressed, well aware with Delhi city, proficient in speaking local languages, well mannered, courteous with proven integrity, healthy personal habits and should always carry a mobile phone with him. In the event of misbehavior on the part of drivers the Directorate may impose penalty as deemed fit on the firm.
16. Directorate will not be responsible for any challan, loss, damage or accident to the vehicle or to any other vehicle or injury.
17. The contract will be initially awarded for a period of the one year extendable by another year s on the same rates & conditions.
18. A penalty of Rs.500/- per day per bus may be levied if any vehicle fails to meet the above terms and conditions on any day
19. The Directorate reserves the right to cancel the contract at any time without assigning any reasons whatsoever.
20. In case during the contract period, there is a change in prices of petrol, diesel, CNG etc., the above terms and conditions will remain the same including the rate/rates quoted by the tenderer.
21. Excess billing will not be entertained in any case.

Annexure-I

TECHNICAL BID

S.No.	Particulars	Enclosed
1	Name of the firm/company/Agency	
2	Complete Address & Mobile /Telephone	
3	The firm should have at least 2 years of experience in the tour and travel business in providing AC coaches/bus in the Government Sector/PSUs/Private Sector/Corporate Sector (proof enclosed).	
4	The owner should have a fleet of at least 10 AC Coaches/Buses (proof enclosed).	
5	Audited balance sheet for the last three year (i.e. 2015-16, 2016-17 & 2017-18)	
6	The owner should submit the income tax return for the last three year (i.e. 2015-16, 2016-17 & 2017-18)	
7	PAN No.	
8	GST No.	

Signature of the owner with seal

Annexure-II

Financial Bid

S.No.	Name of the party	Rate 27 - 30 Seater AC Coaches/Bus 80Kms and 08 Hrs
1		
	Extra Hrs (per Hr)	
	Extra Kms (per Kms)	
	GST	

Signature of the owner with seal